



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

*An Autonomous Institution with NAAC Accreditation (A Grade)*  
\*Approved by AICTE \*Permanently affiliated to JNTUH \*NBA Accreditation  
Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 27.03.2017

To

IQAC Coordinator  
CMRCET.

**Sub:** Ladies Waiting Hall Committee– Summary Report for the Academic Year 2016-17

Sir,

The Ladies Waiting Hall Committee meeting will be conducted twice a year to ensure the smooth functioning of the hall. The first Ladies Waiting Hall Committee meeting was conducted on 27-05-2016 at Civil CADD Lab-Block-II, CMRCET for the academic year 2016-17. The meeting started as per the scheduled time and members of the committee discussed the Standard Operating Procedure of the Ladies Waiting Hall Committee. Members discussed about the complaints received from students regarding theft of their belongings which was kept in the lockers.

The second meeting of the Ladies Waiting Hall Committee was held on 22.03.2017 at the Civil CADD Lab-Block-II. During this meeting members addressed few problems faced by students. Members discussed how to maintain the hygiene of waiting hall to control the contamination affecting other areas. The undersigned has suggested and approved to take corrective measures to solve the students' problems in the hall.

  
CONVENER